

# FOR

# **1<sup>st</sup> CYCLE OF ACCREDITATION**

# **DNYANBHARATI COLLEGE DEOLI**

# KAUSHALYA NAGAR, SONEGAON ROAD DEOLI 442101 http://dyanbharaticollege.com

Submitted To

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

# BANGALORE

December 2023

# **1. EXECUTIVE SUMMARY**

# **1.1 INTRODUCTION**

Dnyanbharati college has been established in the year 2010, at the town Deoli in Wardha District. The college is run by late Manikrao Govindrao Khadse Gramin Vikas Sanstha Rohani, Tq- Deoli, Dist- Wardha. College is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University and run on Non-Grant Aid basis. College offers various courses like Bachelor of Arts, Bachelor of Science and Bachelor of Library Science.

#### Vision

Vision of the college is to create self reliant and responsible youth with moral integrity.

#### Mission

Mission of the college is to provide the affordable and quality education to all youth.

# **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

#### **Institutional Strength**

- 1. Committed management with far-sighted vision for excellence
- 2. Strong extension activities through NSS and excellent performance in cultural activities.
- 3. The college is equipped with necessary infrastructure, classroom, computer lab, indoor sport equipment.
- 4. Efficient and helpful administrative staff.
- 5. Free internet access facilities under Wi-Fi zone for all stake-holders.
- 6. Co-educational institution imparting education to large number of rural students from the three streams viz. Science, Humanities, and Library Science.

College is well-connected to all parts of Deoli Taluka.

#### Institutional Weakness

- 1. College is running on Non-Grant aid basis.
- 2. Students are weak in English communication because of their primary education in vernacular language.
- 3. Aptitude of the students for higher learning is poor.
- 4. Geographical disadvantage as institute located in industrial backward region.
- 5. Low number of placement of the students
- 6. Limited industry-institution relationship
- 7. Being an affiliated college, there is no freedom in curriculum design and implementation.

#### **Institutional Opportunity**

- 1. Scope for starting post graduate courses.
- 2. Since most of the students are from economically and socially backward region, the college has an opportunity to serve society by giving quality education to these students.
- 3. Much scope to start skill development and vocational courses in the institution.
- 4. Good opportunity to develop better ties with industry
- 5. Greater chances of enhancing consultancy and extension activities

Possibility of offering new industry oriented courses

#### Institutional Challenge

- 1. Students graduating from art faculty and basic branches of science faculty find it difficult to get immediate placements.
- 2. Boosting the confidence of rural and semi-urban students.
- 3. Enabling the students to improve their oral English communication to cope with global competencies.
- 4. High cost of maintenance
- 5. Employability efforts for slow learners.
- 6. Retention of qualified and competent faculty

Campus placement in good companies is in scarcity

# **1.3 CRITERIA WISE SUMMARY**

#### **Curricular Aspects**

Dnyanbharati College Deoli is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur. The institution has well defined mission and vision. The vision, mission statements are published on the website, in the college campus and in all laboratories. The college is self financing institution and follows the curriculum provided by the university. The faculty member of the college regularly attends faculty development program and training programmes to adopt the recent development in their field. The academic calendar issued by the affiliating university is followed for the planning and the implementation of the action plan. Syllabus of the students is completed in due time per year. As the college is affiliated to RTMNU, Nagpur University the academic flexibility is followed in lines with the university guidelines.

To equip the students with job-oriented skills and life skill add on/ certificate courses are being run by the college. The syllabi of these courses are designed by the college with a view to add skills and enhance employability of the students. The college encourages field trips and internship to give the students a taste of real work environment. Internship and field projects in various companies enhanced their team work and employability skill. The institution undertakes different activities to involve the students in social initiatives and outreach activities.

#### **Teaching-learning and Evaluation**

To make the teaching, learning and evaluation effective and efficient, various process have been developed which give full freedom and flexibility to the faculty and the students to achieve their full potential. Coaching for the slow learners enhances their ability and various platforms provided for the advanced learners prove instrumental in quenching their thirst. The Dnyanbharati college stresses the importance of experimental learning. The institution has a Mentor-Mentee system where each faculty member acts as Mentor for a group of mentees to address academic and various issues. The time table and the annual academic calendar that contain the details of all academic and co-curricular activities are made available to all through its website. The teaching plans and the teacher diary is maintained by the faculty.

Teaching staff takes much effort to make the learning effective, interactive and interesting by the use of audiovisual aids, power-point presentation. Besides the classroom teaching, teacher gives assignments, arrange field visits and project and expert talk, guest lecturers, seminars, workshop are also organized. The internal assessment and evaluation system quite robust in terms of frequency, variety and transparency. The college also having an efficient and time bound grievance redressal mechanics to deal with the assessment related concern. Program outcomes (POs) and Program Specific Outcomes (PSO) and course outcomes (COs) are displaced on the website of the college.

#### **Research, Innovations and Extension**

To encourage research culture in the college, college organizes National Conferences, seminars, workshops every year. Highly educated professors are invited for expert talk.

NSS unit of the college is very active, it organize the extension activities like tree plantation, blood donation camp, blood group detection camp, cleanliness program, malaria, dengue awareness program, women empowerment program, lecture on gender equality etc. NSS organizes a camp in a nearby village every year, where it carries out all above mentioned activities. All these activities are planned and executed in a nice manner. The college organizes workshops/seminars on Research Methodology, Intellectual property, Rights and Entrepreneurship. The college has sufficient functional MOUs with other institutes. The students have benefited from linkage with the industry and various collaborative activities. The institute believes in sensitizing its students toward social and environmental issues. The college always organizes extension and outreach programs in collaboration with various stakeholders of the society.

#### Infrastructure and Learning Resources

Dnyanbharati College Deoli has sufficient infrastructural facilities as per UGC norms to support teaching, learning and administrative service. The college campus is spread over two acres with independent big

building. College has sufficient numbers of classrooms, seminar room, conference hall and laboratories. The college library is equipped with rich collection of reference books. Book bank scheme for reserved category students is available in the library. Laboratory equipments is as per the syllabus requirement.

Apart from technical infrastructure, other physical facilities like ample parking space, green campus and adequate toilets are available. The college administration provides adequate budget and finance for the continuous availability of physical facilities. The college has adequate sports facilities for indoor and outdoor games to ensure the good physical development of the students.

Sports facilities includes a ground for kabbadi, cricket, volley ball, badminton along with the indoor games like carom, chess. The sports department also maintains gymnasium for boys. The college follows established set system and procedures for maintenance and utilization of physical academics and support facilities like laboratory, library, computers and classrooms, sport facilities in its premises. The overall campus and its facilities are well maintained.

#### **Student Support and Progression**

Dnyanbharati college aims to provide all kinds of support to students. It facilities the scholarships provided by the government of Maharashtra. The students belonging to reserve categories receive scholarships under various schemes. The institution has started a number of capability enhancement schemes for the benefit of the students. The competitive examination cell, training and placement cell, career guidance and counselling cell, mentor-mentee cell, remedial coaching etc.

Beyond classroom and curriculum delivery the learning and development of the students is promoted through internship, study tours, field projects, sports and outreach activities.

The Alumni Association of the college contributes in many ways for the student's welfare. College has competent Alumni Association comprising former students of the college. They participate and provide all kinds of assistance from time to time. Alumni meet at least once in a year. The students participate in various inter collegiate level sport activities. Institute organizes many co-curricular and extra-curricular activities. The students are encouraged to take a part in several responsible administrative positions in CDC, IQAC which not only improves their leadership skills but also helps them to achieve academic excellence.

Capacity building and skill enhancement initiatives have been undertaken by the college for the benefit of the students. The initiatives include soft skill, language and communication skill, life skill like yoga, meditation etc. Different programs for the development of soft skill, public speaking, group discussion, job oriented training, interview skills etc are regularly conducted by the college. Many students of the college have qualified for NET/SET and other competitive examinations after passing out from the college. The institution has a transport mechanism for timely redressal of the student grievances. There are Grievance cells, Anti-ragging cell, Internal Complaint Committee to look after these issues.

#### Governance, Leadership and Management

Dnyanbharati college has well-organised governance, leadership and management. The college has a governing body consisting of the president, the secretary/principal, nominees of the government and teaching and non-teaching faculty of the college. The governing body meets on a regular basis and takes important policy decisions related to academic, administrative and financial management by finance committee. Besides the college has on Internal Quality Assurance Cell (IQAC) for providing leadership and expertise in various academic matters. The IQAC meets at least twice in a year.

Mission of the college is to provide the affordable and quality education to all youth. So they become successful in all respect. Vision of the college is to create self reliant and responsible youth with moral integrity.

The management provides for financial supports fulfil the vision and mission and assures quality service to its stake-holders, the quality policy of the college has been drafted. Based on the vision and mission of the college and inputs from various stake holders, the quality policy of the institution has been drafted. The leadership of the institutes believes in participate management and strives to bring in excellence by structural organizational system with the involvement of all the stake-holders. A progressive, visionary and supportive governing body always gives freedom to the principal to carry out academic activities of the college.

Various statutory committees have been form in order to incalculate transparency in the decision making process and effective governance. These committees include Anti-Ragging committee, student grievance committee, internal complaint committee etc. The functionalities of these committees are well defined and the committees are headed by key person with active participation of committee members. The management empowers the faculty members through education and training promoting research. Various committees like IQAC, CDC work collaboratively and efficiently and contribute towards the smooth governance and overall functioning of the college.

#### **Institutional Values and Best Practices**

Institutional values and best practices are important benchmarks for quality enhancement. The college has given importance to the promotion of core values and deals among its students like promotion of human values,

women empowerment, gender equality, tolerance, harmony and peaceful co-existence. Many programs on gender equity and women empowerment have been organized.

Dnyanbharati College has also initiated several measures for energy and water conservation, environment sustenance, tree plantation and maintenance of green campus. Solar lamps have been introduced in the campus. The National Service Scheme (NSS) unit is also very active over a year in organizing programs in institutional values, environment protection, social service and best practices.

Two major best practices of the college are

- 1. Personality and Holistic Development of the students through NSS.
- 2. College Students Association.

Development of the students is the prime moto of the college. Various curricular and extra-curricular activities of the students are organized under NSS banner. The objective of the holistic development is to stimulate competitive spirit among the students to make them competent to face global competency. Activities under NSS provide a platform to students to show their talent and help in nurturing them. Being located in rural area, college always take case to improve overall personality of the students admitted from rural area, by organizing various activities such as improvement of aptitude, communication skills, various activities are conducted by NSS unit to address the social responsibilities and to inculcate human values among students, such as Tree plantation, Blood donation camp, Swachh Bharat Abhiyan etc.

# **2. PROFILE**

# **2.1 BASIC INFORMATION**

Name and Address of the College				
Name	DNYANBHARATI COLLEGE DEOLI			
Address	Kaushalya Nagar, Sonegaon Road Deoli			
City	DEOLI			
State	Maharashtra			
Pin	442101			
Website	http://dyanbharaticollege.com			

Contacts for Communication							
Designation	Name	Telephone with STD Code	Mobile	Fax	Email		
Principal	KISHOR DNYANDEO PATIL	07156-217589	8600458759	-	dnyanbharaticolleg e@gmail.com		
IQAC / CIQA coordinator	ASHISH G. ADKANE	-	9766022512	-	aadkane@gmail.co m		

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

<b>Recognized Minority institution</b>	
If it is a recognized minroity institution	No

#### **Establishment Details**

State	University name		Document	
Maharashtra	The Rashtrasant Tukae Nagpur University	The Rashtrasant Tukadoji Maharaj Nagpur University		
Details of UGC recogni	tion			
Under Section	Date	Vie	View Document	
2f of UGC				

0	nition/approval by stati MCI,DCI,PCI,RCI etc(d	• • •	odies like	
Statutory Regulatory Authority	Recognition/Appr oval details Instit ution/Department programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks
No contents				

Recognitions					
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No				
Is the College recognized for its performance by any other governmental agency?	No				

Location and Area of Campus							
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.			
Main campus area	Kaushalya Nagar, Sonegaon Road Deoli	Semi-urban	1	1756			

# **2.2 ACADEMIC INFORMATION**

Details of Programmes Offered by the College (Give Data for Current Academic year)							
Programme Level	Name of Pro gramme/Co urse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted	
UG	BA,Arts,EN GLISH MARATHI SOCIOLOG Y POL. SCIENCE HISTORY ECONOMIC S FASHION DESIGNING	36	HSSC	Marathi	320	170	
UG	BLibISc,Arts	12	Any Graduation	Marathi	40	40	
UG	BSc,Science, CHEMISTR Y ZOOLOGY BOTANY PHYSICS M ATHEMATI CS	36	HSSC	English	120	120	

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor			Assoc	Associate Professor			Assis	Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1		0	0			16					
Recruited	1	0	0	1	0	0	0	0	3	1	0	4
Yet to Recruit	0			0			12					
Sanctioned by the Management/Soci ety or Other Authorized Bodies	0		0	0			14					
Recruited	0	0	0	0	0	0	0	0	6	8	0	14
Yet to Recruit	0				0		1		0			

Non-Teaching Staff							
	Male	Female	Others	Total			
Sanctioned by the UGC /University State Government				0			
Recruited	0	0	0	0			
Yet to Recruit				0			
Sanctioned by the Management/Society or Other Authorized Bodies				10			
Recruited	10	0	0	10			
Yet to Recruit				0			

Technical Staff					
	Male	Female	Others	Total	
Sanctioned by the UGC /University State Government				0	
Recruited	0	0	0	0	
Yet to Recruit				0	
Sanctioned by the Management/Society or Other Authorized Bodies				0	
Recruited	0	0	0	0	
Yet to Recruit				0	

# Qualification Details of the Teaching Staff

	Permanent Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

	<b>Temporary Teachers</b>									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	8	0	13
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty	Male	Female	Others	Total	
engaged with the college?	0	0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	450	0	0	0	450
	Female	330	0	0	0	330
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

<u>C-4</u>		<b>V</b> 7 1	Var	V	<b>X</b> 7
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	118	132	152	98
	Female	83	87	135	111
	Others	0	0	0	0
ST	Male	45	76	44	55
	Female	41	29	60	42
	Others	0	0	0	0
OBC	Male	287	301	348	208
	Female	212	207	216	202
	Others	0	0	0	0
General	Male	28	56	49	31
	Female	18	41	23	26
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		832	929	1027	773

# Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:

Involvement of more than one discipline or multiple disciplines known as multidisciplinary. Interdisciplinary refers to the integration of knowledge and approaches from multiple disciplines

	to create a new field of study or to solve a problem that cannot be addressed within a single discipline. This often involves combining connects and methods from different fields to create a more holistic understanding of a topic. Both multidisciplinary and interdisciplinary approaches can be valuable in addressing difficult problems or issue that require a broad range of knowledge and expertise. Dnyanbharati college plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exists at the end of first, second or third years of undergraduate education. Students might be able to enter the program at different points such as after completing the first year, second year or third year of study. Similarly students might be able to exist the program at different points such as after completing the first year or third year of the study. This allows students to pursue their studies at their own pace and to take break or pursue other opportunities as needed. Overall, the college is committed to developing the capacities of its students in an integrated manner as outlined in the National Education Policy 2020
2. Academic bank of credits (ABC):	Provisions of Academic Bank of Credit proposed in the draft of NEP to facilitate multiple entries and exist points in their academic programs. This is an excellent idea to earn and deposit credit through National Scheme like SWAYAM or NPTEL. It shall be also considered for credit transfer and accumulation in this provision. By these students will be able to earn credits and get the program completed. The college shall abide by the curriculum and structure prepared by the affiliating university in this regard.
3. Skill development:	The skill development courses meant to improve the skill levels of students in various domains such as soft skill, language and communication skill, life skill, ICT/ computing skills etc. Our college is organising programs based on these skills frequently. Few examples of the skills are : Professional skill, communication skill, presentation skill, skill on Art of conversation, competency in English, writing Marathi, English Grammar, yoga and meditation, skill on health and physical fitness, skill on ICT tools, power point presentation skill, C-programming. Our college has continuously offered opportunities for students to develop their skill with changing needs.

	Add on courses align the curriculum with relevant industries to make them job ready by the time they graduate. Furthermore students skill are further augmented by frequent interactions with alumni and eminent persons for academic institutions. This enhances their preparedness for the world outside the college. In order to increase, ADD ON courses are offered to the students by the college during graduation period.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Dnyanbharati college is mindful of the inherent linguistic, cultural and regional diversity and its implications. The themes of cultural society like dance, music, drama are focused on providing students a glimpse of plurality India cultural aesthetics. In humanities, the college has departments in the subjects of Hindi, English and Marathi which caters to courses specializing in these languages and literature with the goal of inculcating an appreciation of these languages and their relevance for the cultural development of students. These languages emphasis skills in communication besides cultural ideologies. The Indian cultural knowledge is enriched by literary society by organizing various competitions as debates, composing poems, story writing etc. Students of our college involves in various activities related to cultural and holistic significance. NSS unit of the college is very active, it always use to organise the programs on national integration, women's empowerment, gender equality which boost their holistic development.
5. Focus on Outcome based education (OBE):	The process of attainment of COs, POs and PSOs started from writing COs for each course of the program for all semesters in undergraduate programme. The course outcomes have been written by the respective faculty members. It is difficult to know the coverage of COs question-wise as the question paper is set by university and valued by different faculty member. Graduate performance is measured in terms knowledge, skill and attitude. This ensures the overall development of the students is given due weightage during the measurement of the programme and course outcomes. The OBE frame work shall guide the learning and teaching process with the college and is embedded with the design and delivery of the programme in order to achieve the outcomes framed. Dnyanbharti college follows an approach of outcome based education (OBE ) system

	which inculcates student-centred learning and teaching methodology.
6. Distance education/online education:	Online education or distance equation is one of the key themes of the NEP 2020 for the promotion of flexible and inclusive learning opportunities including the use of technology and distance education. Covid -19 pandemic which caught the whole world unware made online teaching a new normal as transformation from conventional classroom interface. The college has brought to the notice of the students, the scheme which includes all kinds of distance education / online courses offered by the Higher Education Institute and which are recognized by the University Grant Commission ( VGC ). The students are made aware of SWAYAM, NPTEL, V-Lab and such other schemes offering their courses are also eligible to avail the facilities provided Academic Bank of Credit. Academic Bank of Credit ( ABC ) is a virtual / digital store house that contains the information of the credits earned by individual student throughout their journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities.

# Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club has been set up in the College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, Students' co-ordinator and co-ordinating faculty members are appointed by the College. Yes, ELC is functional. Yes the ELC is representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior	1. Celebrating Voter's Dy on 25th January 2023 in the college. 2. Mock drill on how to cast vote before College Students Union Election. 3. Awareness Programme on New Voter Registration.

citizens, etc.	
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college has undertaken some socially relevant initiatives. e.g. Celebrated Voter's Day on 25th January 2023 and conducted Awareness Program on New Voter Registration.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Awareness Campaigns for New Voter's Registrations were conudcted.

# **Extended Profile**

# 1 Students

## 1.1

#### Number of students year wise during the last five years

2022-23	2021-22	2020-21		2019-20	2018-19
832	929	1027		773	674
File Description		Document			
Upload Supporting Document		View Document			
Institutional data in prescribed format		View D	ocument		

# **2** Teachers

## 2.1

## Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 27	File Description	Document
	Upload Supporting Document	View Document
	Institutional data in prescribed format	View Document

## 2.2

## Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	19	18	18	17

# **3** Institution

3.1

## Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
9.14	7.56	7.88	24.92	12.67

File Description	Document
Upload Supporting Document	View Document

# 4. Quality Indicator Framework(QIF)

# **Criterion 1 - Curricular Aspects**

# **1.1 Curricular Planning and Implementation**

# 1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

## **Response:**

The institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic Calendar and conduct of continuous internal assessment. Dnyanbharti College Deoli is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University. So we follow the curriculum designed by university. The institution develops action plans for the effective implementation of the curriculum. At the beginning of the academic session, Principal of the college conducts meeting with various departmental heads to develop strategies for effective implementation of the curriculum. At the beginning of each academic year, RTMNU Nagpur University gives guidelines about the dates of commencement of semester, end of semester, schedule of theory and practical examinations and holidays.

Academic Monitoring committee of the college prepares the academic calendar of the college by discussing with the heads of the departments.

Head of the Departments of each department conducts the meeting at the beginning of academic session. The college prepares strategic plan for ensuring three academic years to achieve expected target and implement curriculum effectively. The head of the each department guides the faculty for the preparation of lesson plans for each course derived the entire course contains the detailed description of the programme and courses run by college. Each faculty member maintains a teaching diary to regulate the teaching plan. The college has strong internal evaluation system which tests and assesses the comprehension of the students through unit test, home assignment, project work, classroom presentation, ppt's, seminar, group discussion and question answers in the class. This helps in evaluating the learning level of the students. Each faculty member gives subject wise home assignment in each class.

The assignments are evaluated in each class to the students. Unit tests also conducted in each semester and marks are conveyed to students. Periodical meeting of all faculty members are held with the principal to review and discuss the completion of syllabus, conduction of class tests and completion of practical's.

The implementation of the teaching plan and lecture notes are supervised regularly by the head of the department informally discuss with the principal about the progress of teaching and learning.

The teacher use the ICT tools like LCD projector for effective curriculum delivery. Use of ICT tools enables the students to learn the subject content from a multidimensional perspective. In order to fulfill the gap between industry needs and academic delivery through traditional courses, several add on/ certificate courses have been introduced to enhance the capabilities of the students.

Every year college prepares academic calendar. It contains the activities to be carried out during academic year. The college academic calendar is prepared on the basis of departmental calendar of all departments and various committees. The final draft is placed in the IQAC meeting at the end of the previous academic year for discussion and to incorporate additional inputs if any.

According to the examination schedule of the affiliated university, the college adjusts the academic calendar for the internal examination and adds on courses. The college follows its academic calendar for conducting internal examinations.

In a true sense continuous internal evaluation of the students is made by conducting home assignment, tutorials, surprise test, unit test etc. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the time table well in advance.

File Description	Document
Upload Additional information	View Document

## **1.2 Academic Flexibility**

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

**Response:** 11

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	<u>View Document</u>

# 1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

#### Response: 20.78

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
331	134	46	297	72

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

# **1.3 Curriculum Enrichment**

## 1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

#### **Response:**

Institution integrates cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.

The college offers programmes namely B.Sc, B.A and B.Lib and some add on courses in which each and every issue such as gender, professional ethics, environment sustainability and human values are addressed. Each faculty member integrates all these issue as a part of their teaching-learning process. In the traditional faculties like B.Sc, B.A al these aspects are addressed. While teaching the prescribed syllabus college arrange various activities and programs to address the cross cutting issues.

Gender: - College promotes this issue by conducting various activities through NSS. Expert lecturers on gender equality, gender sensitization are oganised in the college. The institute has constituted on internal complaint committee, to sensitize the students on gender issue. Committee spreads the awareness among students about the social, moral and legal implications of gender discrimination. Department of English, Marathi, Political Science, History offers courses which address gender aspects/ issue through literature.

Human Values:- Contents focusing on rights and duties social responsibility, welfare measures, nationalism human development and health issue are integrated in various courses of humanities stream workshop/ lectures on yoga-meditation, life skill and celebration of commemorative days augment human values.

The college has taken several steps to create the sensitivity for human values among the students. Talks of eminent personality are oganised on human values. Add on course on personality development is introduced in the college.

Professional Ethics:- The college has prepared code of conduct for teachers, students to check the professional behavior. The discipline committee keep vigilance in regards to misconduct and prevention to sexual harassment.

Apart from these issues included in the syllabus of affiliating university our institute takes the various steps to inculcate these issues among the students. NSS unit of our college activity participate in organising yoga training. College organizes enough lectures on the hygiene and sanitation to create awareness about health in girl students. NSS unit also organises workshop/ talk on Women Empowerment and Entrepreneurship about women safety, security and employability.

Environmental Issue:- Environmental studies are compulsory subject at B.A II and B.Sc II level and also some environment issue included in the syllabi of History, Marathi and English

File Description	Document
Upload Additional information	View Document

#### 1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

#### Response: 57.81

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 481

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

# **1.4 Feedback System**

## 1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<u>View Document</u>
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

# **Criterion 2 - Teaching-learning and Evaluation**

## 2.1 Student Enrollment and Profile

# 2.1.1

#### **Enrolment percentage**

Response: 84.29

# 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
351	335	477	391	469

#### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
480	480	480	480	480

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

# 2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

#### Response: 92.25

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
214	220	232	208	233

# 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

202	22-23	2021-22	2020-21	2019-20	2018-19
240	0	240	240	240	240

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<u>View Document</u>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	<u>View Document</u>

# 2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 46.22

## 2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

**Response:** 

Student Centric Methods, such as experimental learning, participative learning and problem learning experience using ICT tools. The curriculum planning, delivery and other teaching methodologies and activities in the college ensure experimental and participative learning, students-centric methods in Teaching- Learning.

**Regular Activities** 

Group Discussion Debates, Seminar, Field Visits, Quizzes and Essay Writing Etc. College Organizes all above motioned activities regularly.

Soft Skill Training

Institute always organizes soft skill training programs for the students like interviews skill and other aspects of personality development.

Departmental seminar and video lectures

Departmental seminars and videos lectures have been organized by some departments.

Use of ICT Tools

Collage provides ICT tools like computers, pen drive, LCD projects and scanners to the teachers for effective teaching. Others activities include class-tests, Home assignments, educational excursions, industrial visits to academic institutions, research and science centers, industry, historical places, Reputed Libraries. Activities like classroom seminars, inter-collegiate competitions, cultural events, debates, quiz, poster competitions, Rangoli etc play most fundamental role in participative learning. Important days celebrations rallies, National and International Conferences, Guest Lectures, workshops, field trips, projects, industrial visits, internships are in place to bridge the gap between theory and practice so that the students are aware of the latest development and ready to cope up with the market demands. The teachers not only teach and demonstrate but also inspire the students by promoting competitive and participative learning. The class-assignment is among the most effective to explore the individual potential and provides sample scope for mutual learning. The feedback mechanism makes the students aware about their shortcomings.

The college facilitate the teaching learning process by providing ICT enabled tools like internet, Wi-Fi facility, LCD projectors, Laptop scanners etc. faculty members often implement their classroom teaching with the use of above sources. In some Course, teachers have made available supplementary instructional materials like videos of renowned professors and scholars available on YouTube for students, various departments conduct seminar presentation, quiz competition and workshop using various ICT tools.

Our teachers have adopted innovative and creative method such as extension of classroom learning through online resources. Zoom app is one of such important tools. Teachers have used zoom app to deliver online lectures during covid-19 pandemic.

Industrial Visits and Study Tour

Industrial visits and study tours are part of the curriculum for the students. Every department organizes industrial visits and study tour for students every year. At the end of tour each students has to submit a

report on the activities.

File Description	Document
Upload Additional information	View Document

## 2.4 Teacher Profile and Quality

## 2.4.1

#### Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 90

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
20	20	20	20	20

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

## 2.4.2

*Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)* 

#### Response: 43.33

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

	2022-23	2021-22	2020-21	2019-20	2018-19
	7	7	8	8	9
L		I	I	I	

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<u>View Document</u>
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

# **2.5 Evaluation Process and Reforms**

## 2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### **Response:**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is timebound and efficient. IQAC of the college plan and workout for reforms in evolution systems with the help of HODS and examination committee. The college adjust academic calendar by including internal assessment, short terms courses and the university examination. The institutional internal evaluation System Is decentralized in order to make it more transparent, the internal assessment is made on the basis of class tests, attendance in classroom, Home Assignment, study tour, classroom participation.

Question paper are set by respective subject teacher on the line of university examination pattern the question paper are prepared collected sorted and kept under control of examination committee. The time table for the internal examination is displayed on the notice board of the college. The examination are conducted in the manner of university examination with invigilation by teacher of all department action against those who commit malpractices are taken, thus robustness in internal assessment at college level is maintained. The assessments of answersheets are done by the concern teacher in the institution. The evaluation reports are prepared within the stipulated time and communicated to the students in the classroom. As well as displayed on the notice board. The answer sheets are shown on the demand of the students and guided them for their better performance in the coming university examination. There is at least one class-test in each semester. The students who score less marks in their class test, have again one chance to score more marks by appearing in the class test.

Assessment of internal practical examinational is done by performing practical in the laboratory practical records are checked by subject teacher viva-voce questions are provided to the students for better understanding of experiment. Internal practical assement is done based on practical performance, written tests and viva-voce. Our college is affiliated to RTMNU Nagpur University. Hence we follow the university guidelines regarding internal assessment of the students. The internal assessment Policy in our institute is transparent and fair so that no student suffers in his/her academic careers. The evaluations process of the students is divided in two parts:

- Internal evaluations which is done at college level.
- University final examination.

These two components are in ratio 30:70 to 20:80 depending upon university policy. The college has constituted Grievance redressal committee to deal with the grievances tendered by students about their internal assessment Grievance Redressal committee appointed by principal looks after grievance related to internal evaluation. All such grievances are executed in a very transparent and time bound manner. Students are permitted to complain their grievances related to internal assessment to concern subject teacher of the department. If the issue is not resolved by the subject teacher, then student can approach to GRC. The committee in consultation with The Principal and HOD resolve the issue of the student.

The institution follows the time bound mechanisms directed by university. Thus college ensure that even unintentional wrong is not faced by any of its students.

The grievances are resolved by showing his/her performance in the answer book or it is reassessed by the teacher in presence of the aggrieved student. Any correction in the total of marks or in assessment of answer books are indentified, it get modified immediately by the teachers.

File Description	Document
Upload Additional information	View Document

## 2.6 Student Performance and Learning Outcomes

#### 2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

#### **Response:**

Programmes outcomes (POs) and Course outcomes (COs) for all programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

The programme outcomes (POs) and course outcomes (COs) for all programmes offered by our institute are prepared by the respective departments following Rashtrasant Tukdoji Maharaj Nagpur University. These outcomes are prepared keeping view the goal and expectation of particular programmes which reflect the perception of the affiliating university as well as the institute. Students are made aware about POs and COs at the time of admission counseling and further at the beginning of each semester.

The POs, COs are displayed on the college website are made available to all teachers and students. All these outcome statement along with vision and mission of the institute are published on the college website and displayed on the boards in the department.

Learning outcome form an integral part of the college vision, mission and objectives. The objectives are communicated through various means such as college prospectus, principal address to students, Alumni and parents. All POs, COs are prepared meticulously by discussing with all stakeholders and displayed on notice board and on college website. At institutional level, teachers induction programs are conducted to inform the outcomes and how to attain it. For Students, through orientation programme, classroom discussion, expert lectures all these outcomes are shared with the students. All these outcomes are informed to the stakeholders to persuade maximum students towards the skill oriented and value based courses.

The learning outcomes are used as reference points to accomplish curriculum planning and development. Faculty members share these learning outcomes through various platforms as and when required.

The importance of learning outcomes has been communicated to the teachers in every faculty meeting of the institute. Some Alumni students are invited to interact with both the students and teachers at specific events and meetings. They show how different forces shaped their carriers and thus help students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

## 2.6.2

Attainment of POs and COs are evaluated.

#### Explain with evidence in a maximum of 500 words

#### **Response:**

Attainment of POs and COs are evaluated.

CDC of the college regularly directs to IQAC to execute it properly. The mission statement of the college itself clearly states the approach of the college towards the holistic development of students.

There are Three programmes taught in the college viz Science, Arts and B.Lib. Close awareness of crosscutting issues, basic conceptual clarity, life skill, practical exposure are few parameters to evaluate the attainment of their course outcomes. University examinations, college unit tests, attendance of the students, home assignments are substantially helping to evaluate the learning outcomes.

For practical oriented course, the tools used are: attendance of the students, their involvement in practical, understanding the subjects, oral, journal writing, submission, team work. Every unit test questions are also designed accordingly. The indirect method of assessment also involve collection of the feedback from the students. The IQAC of the college has prepared an effective and proper mechanism for calculation of the attainment of POs and COs.

The college is multi-faculty institution which runs a good number of co-curricular, extra curricular and extension activities to achieve a learning outcomes( PO, CO and PSO ) of various programs.

At the end of semester feedback is collected from students, Alumni, teachers to serve the genuine opinion from these stakeholders. The college monitors and ensures the attainment in terms of feedback collected from these different stakeholders. Feedback are discussed, analysed and corrective measures are token towards the improvement and attainment of respective POs and COs.

Thus merely stating, displaying and communicating the COs and POs will not suffice the purpose unless there is a strong and structural mechanism for evaluating the attainment of then as it provide a yardstick to measure as to what extent the college has succeeded in accomplishing its goals in consonance with its vision and mission.

File Description	Document
Upload Additional information	View Document

## 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

#### Response: 77.82

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
152	274	234	165	91

# 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23 2021-22 2020-21 2019-20 2018-	-19
290     304     278     174     131	

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<u>View Document</u>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

# 2.7 <u>Student Satisfaction Survey</u>

# 2.7.1

# Online student satisfaction survey regarding teaching learning process

# Response: 3.95

File Description	Document
Upload database of all students on roll as per data template	View Document

# **Criterion 3 - Research, Innovations and Extension**

## **3.1 Resource Mobilization for Research**

## 3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

## **Response:** 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

	2022-23	2021-22	2020-21		2019-20	2018-19
	0	0	0		0	0
File Description			Docum	ent		

# **3.2 Innovation Ecosystem**

## 3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

## **Response:**

This will helpful to increase innovation, entrepreneurial skills and overall personality development among the students. The college encourages the students to consider self-employment as a career option.

To buildup the student skill, college organises Guest lectures/ special lectures of eminent personalities from industries and other institutions.

Outreach activities, such as Swatchh Bharat Abhiyan and Health camps are organised through the community service centre. NSS have helped the beneficiaries receive knowledge for their upliftment.

Self performance appraisal system encourages teachers to enhance their teaching, research and administrative skill.

- The institute provides conductive academic environment to pursue quality research.
- Teachers are encouraged to enhance their qualifications and pursue Ph.D programs.

- The college encourages Faculty members to attend workshop, conferences, seminars.
- The college grant the permission to various department to organise conferences, seminars and workshops.

Entrepreneurship is increasingly recognized as an important driver of economic growth of a country. Even Government of India has recognized the importance of entrepreneurship and has introduced programs like "Make in India " and startup India. Keeping the same objective in the mind Dnyanbharti college, aims to foster entrepreneurship and develop a culture of taking entrepreneurship as a career option amongst the students.

File Description	Document
Upload Additional information	View Document

# 3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

#### **Response:** 17

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	4	0	2	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

## **3.3 Research Publications and Awards**

#### 3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

#### **Response:** 0

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21		2019-20	2018-19
0	0	0		0	0
File Description	)n		Docum	ent	

# 3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

#### **Response:** 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

# **3.4 Extension Activities**

# 3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

#### **Response:**

NSS unit of the institutions is highly active. NSS unit organises various activities like Tree Plantation, Blood Donation, Traffic Awareness Programs, Swatchh Bharat Abhiyan, Programs on Gender equality, Blood group detection camp, Health checkup camp etc. The main objectives of National Service Scheme (NSS) are the following :

- 1) To develop among the students social and civil responsibility.
- 2) To understand the community in which they work.
- 3) Understand themselves in relation to their community.
- 4) To utilize the knowledge in finding practical solutions to individual and community

Problems.

5) Develop capacity to meet emergencies and natural disasters.

The college organizes different extension activities to sensitize and encourage the students to work for social change. For holistic development of the students, it is necessary to guide them well to embark on journey to recognize and connect with the under-privileged to indentify their challenges and fulfill their needs.

Students of the college are emotionally attached with the villages through NSS camp. In order to make the holistic development of the students the college regularly conducts the social awareness activities like organizing rallies, workshops, camps, exchange of students and collaborative activities.

The impact of NSS activities on the students are:

- 1) Holistic Development
- 2) Spread of Social Responsibility
- 3) Environmental Awareness
- 4) Work as a team and responsiveness.

Similarly, Impact of these activities on the community are:

- 1) Gender sensitivity and women empowerment
- 2) Up-liftment of undo-privileged of society
- 3) Green Literacy awareness among the people.
- 4) Sense of waste management.
- 5) Health Consciousness

Thus, through NSS unit the college is undertaking its extension activities in nearby villages. The college is committed to develop balance personality of students who can facilitate the forces of social economic and environmental growth.

File Description	Document
Upload Additional information	View Document

# 3.4.2

# Awards and recognitions received for extension activities from government / government recognised bodies

# **Response:**

Through NSS unit the college is undertaking its extension activities in nearby villages. The NSS unit in the college is very active. It organises various activities like tree plantation, blood donation camp, gender equality, awareness and development of nearby village, blood group detection camp, health check up camp etc.

In order to make the holistic development of the students the college regularly conduct the social awareness activities like organizing rallies, workshop, camps, exchange of students and collaborative activities. The college is committed to develop balance personality of students who can facilitate. The forces of social economic and environmental growth. The students are sensitizing towards humanity, so that they could understand the problems of society and find out the solution of issue like poverty, unemployment, women empowerment. Every year NSS unit of the college organizes various activities mention above.

The college has received letters of recognitions and appreciations from various agencies such as Gram Panchayat of village, An education institute, Government Gramin Hospital etc.

File Description	Document
Upload Additional information	View Document

# 3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

#### **Response:** 11

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the

# last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	3	2	2	1
File Descripti	ion		Document	
Photographs and any other supporting document of relevance should have proper captions and dates.			View Document	
Institutional data in the prescribed format			View Document	
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency			View Document	

# **3.5** Collaboration

# 3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

#### Response: 24

File Description	Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<u>View Document</u>
Institutional data in the prescribed format	View Document

# **Criterion 4 - Infrastructure and Learning Resources**

# 4.1 Physical Facilities

# 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching learning, viz., classrooms, laboratories, computing equipment etc
- ICT enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

# **Response:**

The institute has adequate infrastructure and physical facilities for teaching learning as per the university norms. Taking into consideration present needs and future perspective, the campus and infrastructure is continuously increasing and updated.

We have 10 regular classrooms, each equipped with comfortable desk, benches, dais and blackboards. There are 05 well equipped laboratories for the conduction of practical. In addition to above separate rooms are available for IQAC, NSS, Sports, Girls common room, Reading room for the students, Rest rooms for physical disable students, principal chamber and administration office.

- The institute is comprises of big building having ground, first and second floors.
- The institute is sprawled in an area of 2 acres of land.
- CCTV camera has been installed in the campus for safety purpose.
- There are 21 computers and most of the computers are connected through 30 Mb/s lease line.
- One seminar hall is having LCD projector facilities.

Academic support facilities and equipments.

Equipments	Numbers
LCD Projectors	02
Computers	21
Printers	07
Photocopy Machine	07
Scanner Machine	09
Wi-Fi Routers	03

The institute has developed adequate and sufficient facilities for cultural activities, sports, games, gymnasium and yoga.

The sports complex includes facilities for indoor and outdoor games, yoga hall and the gymnasium for mental and physical fitness.

The institute has ground for several outdoor /indoor games and sports listed as under.

Facilities for outdoor games:-

- 1) Cricket ground
- 2) Kabaddi Ground
- 3) Kho-Kho Ground
- 4) Volleyball Ground
- 5) Athletics ( Throwing event ) Ground
- 6) Long Jump Ground
- Facilities for Indoor games:-
- 1) Chess and Carom
- 2) Well-equipped fitness center.
- 3) Skipping

Cultural Activities:

The NSS unit in our institute is very active. It organized different activities like blood donation camp, tree plantation, Swatchh Bharat Abhiyan, Gender equality, blood group detection camp, health check up camp etc.

Promotion and health awareness and yoga camp is a regular activity of the college. The college is committed to develop balanced personality of students who can facilitate the forces of social economic and environmental growth. The students are sensitizing towards humanity so that they could understand the problem of society and find out solution of issues like poverty, unemployment, women empowerment.

# 4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

**Response:** 10.99

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.67215	0.69183	1.50812	2.17042	1.79219
ile Descriptio	n		Document	
Institutional data in the prescribed format			View Document	
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)			View Document	

# 4.2 Library as a Learning Resource

# 4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

# **Response:**

College library has been set up since the opening of the college 2010. Library is having adequate numbers of books, e-journals, magazines. Thus library fulfill the need of students, teachers and other staff. The library is well equipped with more than 1850 books, some national and international journals, magazines, newsletters and newspapers. Principal of the college has formed the library advisory committee with himself chairman of that committee. Librarian of the college as a member secretary and faculty members as a member. Committee meets once in every year. Committee prepare proposals, analyzes the feedback taken by librarian from the students and staff and submits the reports to college higher authorities for necessary action.

The books have been classified with Dewey decimal classification. The library advisory committee has implemented the following facilities:

1) Wi-Fi facility, college book bank scheme.

2) Cooler is provided to the readers in the library.

File Description	Document
Upload Additional information	View Document

# 4.3 IT Infrastructure

# 4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

#### **Response:**

Institution frequently updates IT facilities and provides sufficient bandwidth for internet connection.

The institute has well established mechanism for upgrading and deploying ICT infrastructure. The institute first assesses the needs, number of students and staff and other users. The provision is made in the budget for annual maintenance and technical person is appointed for maintaining ICT tools. The college regularly upgrades both software and hardware facilities as per academic requirements. The free Wi-Fi facility is available in the campus for staff members and students. Computers are connected with Wi-Fi facilities. As per requirement of the maintenance of IT facilities, college has formed the committee, which look after the maintenance of the computer, LCD projector, scanner, photocopy machine, laptop etc. However for major disorder and damage, computer technicians and service providers are hired for the repairing and replacement.

The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers

File Description	Document
Upload Additional information	View Document

# 4.3.2

Student – Computer ratio (Data for the latest completed academic year)

# Response: 20.8

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 40

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<u>View Document</u>

# 4.4 Maintenance of Campus Infrastructure

# 4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 89.01

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
8.46859	6.86937	6.36785	22.74874	10.88231

	D
File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<u>View Document</u>

# **Criterion 5 - Student Support and Progression**

# **5.1 Student Support**

# 5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

# **Response:** 87.86

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
818	846	906	579	572

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Institutional data in the prescribed format	View Document

# 5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

Soft skills
 Language and communication skills
 Life skills (Yoga, physical fitness, health and hygiene)
 ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self- employment and entrepreneurial skills)	<u>View Document</u>
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

# 5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

# Response: 42.62

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
683	498	110	306	208

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

# 5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- **1.Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

**Response:** B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

# **5.2 Student Progression**

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.81

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	14	15	36	15

# 5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
152	274	234	165	91
L	<u> </u>		<u> </u>	

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<u>View Document</u>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<u>View Document</u>
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

# 5.2.2

# Percentage of students qualifying in state/national/international level examinations during the last five years

# **Response:** 0

# 5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<u>View Document</u>
Institutional data in the prescribed format	View Document

# **5.3 Student Participation and Activities**

# 5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

# Response: 10

# 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	1	1	7

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

# 5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

# **Response:** 5.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

	2022-23	2021-22	2020-21		2019-20	2018-19
	5	9	2		5	5
F	File Description     Document					
Upload supporting document		View Document				
<sup>-</sup>						

# 5.4 Alumni Engagement

5.4.1

# There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### **Response:**

Alumni Association of Dnyanbharti College, Deoli has been duly registered as a society under the society registration act 1860 (XXI of 1860) with the assistant register of societies Wardha. Registration number of alumni association of the college is Wardha0000116/2023.

The Alumni of any institute are its ambassadors to the society. The institution always believes in maintaining its bond with Alumni. The Alumni of the college are well placed in all fields like industry, education, business, and teaching field. The Alumni association so formed keeps contact with the college and communicate their schedule of activities before putting it into final shape. Association always organizes meetings, expert talks, cultural programmes etc

#### **Functions of Alumni Association**

- Alumni Association provides information about job opportunities available in various industries.
- Alumni Association organizes industrial visits for the college students, and provides them up to date information of industrial fields.
- Association organises guest lectures on various subjects for the students and provides them knowledge from the experts of various fields.
- Alumni Association regularly offers the valuable suggestion and organizes various programs, visits for overall benefits of the students. It also helps the college in payment of fees for needy students and assists in placement.
- Members of the Alumni Association play a key role in binding this group for the development of the college and work for the overall development of students. It helps our institution in terms of academic planning, internship and placement of students.

The college organize at least one alumni meet in a year, the local and outsider alumni take initiative for arranging such meetings. College gives the chance to Alumni to represent the members of important committees like IQAC, CDC. Thus Alumni help institution in administration as well.

File Description	Document
Upload Additional information	View Document

# **Criterion 6 - Governance, Leadership and Management**

# 6.1 Institutional Vision and Leadership

# 6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

# **Response:**

The college is governed by the board of member of Late, Manikaro Govindrao Khadse Gramin Vikas Sanstha, Rohani. College is opened in 2010, sanctioned by Government of Maharashtra and affiliation to Rashtra Sant Tukdoji Maharaj Nagpur University. Vision of the institute is "Getting quality education and realizing full potential student will become successful in career as well as they become good human. They participate in society well being and quality education will be a land mile for their future life. Our mission is to provide the affordable and quality education to all youth so that they become successful in all aspect.

The Institute has a well –framed administrative set up conforming to the norms of the regulatory bodies. Institute has statutory and non-statutory bodies as per guidelines of UGC. College has adopted best practices in Governance and leadership, by way of having clear vision and mission. Accordingly necessary arrangements are made available to achieve goals and objectives.

The Top management of the college comprises of :-

1) Governing Body (GB)

2) College Development Committee ( CDC )

3) Principal

4) Head of the Department ( HOD )

5) Faculty as Chairperson of Various Committees.

College development committee formulate the action plan for marching towards its vision and mission. Based on the vision and mission of the institute and inputs from various stakeholders, the quality policy is drafted. The Governing Body gives general guidelines for appropriate governance to realize the vision.

Faculty of the college get representation in the key decision making bodies of the institute like CDC, IQAC, Anti-ragging committee, etc. Students, non-teaching members and people from society also get representation in the IQAC.

CDC makes the key policy decision and considers important proposals for the development of the

college. Daily college routines are looked after by principal. Principal is Chairperson of IQAC, Antiragging Committee. The various committees which look after the various issues are:-

- 1) College Development Committee ( CDC )
- 2) Internal Quality Assuring Cell ( IQAC )
- 3) Anti-ragging Committee
- 4) Internal Complaint Committee ( ICC )
- 5) Committee for SC, ST
- 6) Equal Opportunity Cell
- 7) Students Grievance Committee

Top management of the institute formulate the perspective plan of the college with an objective of progressing towards the realization of the vision and mission.

Perspective plans of the institute are as follows:-

1) Permanent affiliation by Rashtra Sant Tukdoji Maharaj Nagpur University

2) To established centre of higher learning and research

3) To start post graduate courses in science and arts faculty

4) To obtain 2(f) and 12(b) recognition by UGC.

Faculty of the college are actively involved in the decision making process through various committees. They are involved directly by the Top management though statutory bodies such as Governing body, CDC, students Grievance committee, internal complaint committee, committee for SC, ST. Teachers regularly participates in the monthly progress review meetings, meetings with heads of the Department.

File Description	Document
Upload Additional information	View Document

# **6.2 Strategy Development and Deployment**

# 6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is

effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

#### **Response:**

# Administrative Set Up:

College has decentralized at different level such as GB, CDC, Principal, HODs, and Faculties. The organizational structure consist of the Governing body, consisting of President, Vice President, Secretary, Treasurer and educationalist from the region and other stake holders. At institute level, CDC is an apex body and acts a link between the management and the institute comprising of the office bearers of the management, the principal, teacher representatives and non-teaching staff representatives. Governing Body is the highest decision making authority consisting of members of the management, industry experts and nominated faculty members.

#### The Organizational Structure :

#### **Executive committee of trust:**

EC is constituted as per norms of UGC Executive committee, being the statutory body is the custodian of the institute.

Chairman of EC can guide directly or indirectly in the areas of expertise, Approval of vision, mission and goals.

# CDC:

College development committee, previously known by local management committee is another statutory body constituted as per the norms of Maharashtra public university act 2016.

CDC is comprising of Management nomee as a chairperson, principal as a member secretary, one HOD nominated by principal, three members from teaching faculty, IQAC coordinator and some members from society.

# IQAC:

Internal Quality Assurance Cell (IQAC) has a responsibility of academic and administrative growth of the institute. IQAC takes every decision regarding academic, administrative matter.

#### **Principal:**

Principal is responsible for everything that is happening in the institute. Principal is chairperson of IQAC, and member secretary of CDC. He monitors the routine functioning of the institute.

# Library:

Librarian is the head of library, teaching staff, students submit the demand of book they require, then librarian get the approval from principal and put the order to book seller. Assistant librarian, library clerk and library attendant work under librarian. Librarian is responsible for the growth of library.

# Service Rule:

UGC and State Government decide the service rule for the college teacher and non-teaching staff. With the help of these rules management of the institute prepare code of conduct and publisher it on the website of the college. University also publishes the service rule for teaching and non-teaching members. Maharashtra Public University act 2016 is also followed carefully.

Perspective plan of the college is divided in following sections.

(A)

- 1) Permanent affiliation by RTMNU Nagpur University
- 2) To established centre of higher learning and research.
- 3)To start post graduate courses like M.Sc and MA in the institute. $\$
- 4) To obtain 2(f) and 12(b) recognition by UGC
- (  ${\bf B}$  ) Development of academic infrastructure
- 1) To build up the separate building of library.
- 2) To build new washroom for students.
- 3) To build up auditorium with capacity of 300 students.
- 4) To construct study hall for students.
- (C) To start post graduate courses in the college
- (**D**) To build up new hostel for the girls providing excellent facilities in it.

File Description	Document
Upload Additional information	View Document

# 6.2.2

Institution implements e-governance in its operations

- Administration
   Finance and Accounts
   Student Admission and Support
- 4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

# 6.3 Faculty Empowerment Strategies

# 6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

# **Response:**

The institute has effective welfare measures and performance appraisal system for teaching and non-teaching staff.

Number of welfare measures taken by the college for teaching and non-teaching members are as follows :-

1) Leave Grants :-

Faculty members are casual / medical leave grants as per norms of the state government and university rule.

2) Admission to Wards :-

Executive committee of the college has taken decision that no fees shall be charged from the wards of teaching and non-teaching member. They will be admitted in the college on free of cost

3) Festival advance for teaching and non-teaching staff.

4) Encouragement for Higher Study:-

College gives TA and DA to staff members to attend conferences, seminars and workshop.

5) Allied Facilities:-

Printing and canteen facility is provided to the faculty members.

6) Felicitations of meritorious wards of the teaching and non-teaching staff.

7) Crash Course:-

The institute organizes various crash courses for faculty members like Research Methodology Workshop, workshop on MS Office, workshop on mobile repairing, workshop on communication skill etc.

#### **Performance Appraisal System**

This form has to be filled by every faculty member at the end of each academic year which is then submitted to the Head of the department with all the supporting documents. After evaluating the filled form, the concerned HOD remarks on the performance of the faculty members, which in turn forwarded to the IQAC. The IQAC of the institute then assess and validates the report submitted by the HOD and validates the score. These reports are then passed on to principal for final remarks. The Performance Appraisal is also used for Career Advancement Scheme (CAS). Thus the institute has Performance Appraisal System for teaching which aids in improvement of the standards of the faculty members.

The Performance Appraisal System is also applicable to non-teaching faculty members. The Performa for the same is prepared by the institute and filled by respective faculty members. The evaluates non-teaching staff based on performance in technical work and administration related activities. ---- write from page 3

Performa for teaching staff members include the following points:

- 1) Personal information
- 2) Teaching learning process
- 3) University Assignment
- 4) Administrative work
- 5) Departmental work

6) Curricular and extracurricular activities
7) Research
8) Contribution in social life
9) Awards, Achievement etc.
Points to be mentioned by non-teaching employee in self appraisal form:
1) Personal information
2) Laboratory contribution
3) Administrative work
4) Skill development programs
5) Any achievement in social life

File Description	Document
Upload Additional information	View Document

# 6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

# Response: 37.78

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
12	8	8	6	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<u>View Document</u>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<u>View Document</u>

# 6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

# Response: 33.64

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
16	9	6	6	0

# 6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23     2021-22     2020-21     2019-20     2018-19	
6 5 5 4 0	

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<u>View Document</u>
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

# 6.4 Financial Management and Resource Mobilization

# 6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

# **Response:**

Dnyanbharti College, Deoli is affiliated to RTMNU Nagpur University. It is approval by state government on permanent no grant basis. Hence major source of income of the college is tuition and development fees received from the students. Government has appointed the fee regulating committee that decides the fee of the college. Other sources of income of the college are sale of college prospectus, admission processing fees, bank interest on saving account and interest on fixed deposits of the college.

College development committee discuss the requirement and decide the priorities while allocating fund for various purpose ensuring optimum utilization of available fund. Budget utilization is periodically reviewed by the executive trust of the college. The college has a well formulated financial policy which ensures effective and optimal utilization of finances for academic, administrative and development purpose. Every year, the budget is prepared well in advanced by taking into consideration of the financial requirement of every department.

The accounts of the college are audited regularly as per government rules:

1) Internal Audit :-

The accounts and procedures of internal control of finance are carried out by the head of the account team on a day to day basis. Accordingly, every expense voucher is recommended by the head of the department and approved by principal. All vouchers are audited by the account section of the college. It covers examination revenues and payments.

2) External Audit::-

For external audit CA is appointed by management. CA conducts statutory audit at the end of every financial year. The report of external auditor along with Balance sheet and Income and expenditure account are sent to management for review. The accounts and submission of income tax returns are being

carried out regularly for each year. No expenses are incurred without proper approval or sanction by the head of the institution or HOD of various departments.

External audit is carried out examination of various of all bank and cash transactions, ledger scrutiny, analysis of fixed assets register, cashbook, advance register, checking of bank reconciliation statement, scrutiny of all documents relating to purchase of fixed assets.

File Description	Document	
Upload Additional information	View Document	

# 6.5 Internal Quality Assurance System

#### 6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

#### **Response:**

Dnyanbharti College has established its Internal Quality Assurance Cell (IQAC) in 2022, and it functions on the basis of the guidelines framed by NACC. It works towards improving and maintaining the quality education. The IQAC meets regularly to plan, direct implement and evaluate the teaching, research and publication activities in the college. Following two significant initiatives are institutionalized through the initiatives of IQAC since its formation:-

#### 1) Feedback System:

#### a) Goal:-

IQAC of the college has suggested an effective feedback system in the college to know the impact of various policy measures implemented in the institution.

b) The Context:-

The main contextual features and issues that had to be addressed by designing and implementing an effective feedback system.

c) The Practice:-

For obtaining best results, IQAC devised and implemented following system of feedback.

I) Students Feedback

II) Teachers Feedback

III) Alumni Feedback

IV) Employer's Feedback.

d) Evidence Of Success:-

Implementing of this practice of getting feedback from all stakeholders and acting on its basis developing future perspective plans was found to be more successful.

e) Problems Encountered:-

I) Development of desirable and suitable feedback formats from all stake holders

II) Different attitudes of the different stake holders.

III) There was confusion about inclusion of some parameters in the feedback format.

#### 2) Mentor- Mentee System:

a) Goal:-

To improve students attendance in the class room and to improve their performance in the examination IQAC suggested Mentor-Mentee System in the college.

b) Practice:-

Since the inception of this system, mentorship is assigned to the teaching faculty of the college. Each mentor has to be look after 40 students for the period of education in the campus. Mentor prepares and maintain the mentor sheet of each student which include academic as well as co-curricular and personal details of the student.

Mentor helps the student to understand the organizational cultural in the campus, provides guidance on personal issues.

c) Evidence Of Success:-

Due to implementation of mentoring system, overall performance of the students have been improved. Students attendance has been increased.

# **Review Of Teaching Learning Process:-**

From the academic year 2022-23 IQAC suggested to make changes in the teaching learning system adopted earlier in the college. Apart from normal classroom teaching, all the faculties were asked to adopt some innovative teaching methods to enhance the quality of content delivered. The faculties were asked to make sue of modern teaching aids and ICT unable teaching and participative learning, extensive use of various tools viz LCD projectors, PPTs and charts, faculties were encouraged to make use of

videos as and when required to create interest in the subject. Faculty was provided computers, Internet, Wi-Fi Facility.

Guest talk of eminent people. IQAC has suggested to invite eminent professors from reputed organization/ industry for guest lecture in the college. As per IQAC suggestion, management of the institution has agreed to hire eminent professional/ scientist/ engineer, academicians as an guest faculty. They also contribute to the institutions activities like counseling of students.

File Description	Document
Upload Additional information	View Document

# 6.5.2

Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- **3.**Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

**File Description Document View Document** Quality audit reports/certificate as applicable and valid for the assessment period. List of Collaborative quality initiatives with other View Document institution(s) along with brochures and geo-tagged photos with caption and date. **View Document** Link to Minute of IQAC meetings, hosted on HEI website

**Response:** B. Any 3 of the above

# **Criterion 7 - Institutional Values and Best Practices**

# 7.1 Institutional Values and Social Responsibilities

# 7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

# **Response:**

Dnyanbharti College Deoli is very keen regarding safety and security of the girl students and women faculties. The following practices re followed in this respect. The college offers admission to needy, poor and economically weaker students. The college has appointed discipline committee for continuous monitoring security of the students in the campus.

Considering the majority of the students and faculty members are female, the college gives high trait to gender equality by providing facilities for girls in the campus. Since the college is running on coeducation basis, it provides equal opportunity of admission to boys and girls. The college has Anti-Sexual Harassment committee to take necessary action on sensitive issues of the girls students which helps to ensure their vibrant presence. The entire campus is covered under CCTV cameras, the footage of the recording is often seen and necessary actions are taken, if any suspicious activity is observed, by the principal. Principal of the college has appointed teaching staff to supervision to maintain discipline in the campus. The institution has started mentor-mentee system to solve the academic and personal problems of the students.

Internal Complaint Committee of the college organizes programs related to girls students like women empowerment program, gender equality etc. Faculty of the college motivate the girls students to improve their overall personality by participating in various activities. College has provided separate common room for girls students. Separate wash rooms and toilet facilities are also available for girls students. The college strongly feels that the gender equality is totally achieved when both boys and girls are provided equal right across all disciplines.

# National And International Commemorative Days And Festivals

India is well known for its festivals and cultural diversity. Dnyanbharti College helps students to relate with the cultural heritage and connect with their roots. International Days are also celebrated with great

enthusiasm. College pay tribute to all national hero's on their birth and the birth anniversaries. The event is celebrated either by lecture, rally or the competitions like singing, dancing, rangoli, speech etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation.

#### **International Commemorative Day**

- College celebrates following international commemorative days:-
- 1) International Women Day- 8 March
- 2) World Water Day- 22 March
- 3) International Mother Earth Day- 22 April
- 4) World Environment Day- 5 June
- 5) Human Rights Day- 10 December
- 6) International Yoga Day- 21 June
- 7) World Cancer Day- 4 February

#### **Important Events**

Our College celebrates following events:-

- 1) Mahatma Gandhi Jayanti
- 2) Swami Vivekanand Jayanti
- 3) Birth Anniversary of Rashtra Mata Jijau
- 4) Savitribai Phule Jayanti
- 5) Dr. Babasaheb Ambedkar Jayanti
- 6) Chhatrapati Shivaji Maharaj Jayanti
- 7) Republic Day
- 8) Independence Day.

File Description	Document
Upload Additional information	View Document

# 7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- **3.**Water conservation
- 4. Green campus initiatives
- **5.Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document

# 7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document

# 7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

# students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

# **Response:**

Most of the students taking admission in Dnyanbharti College. College is local and belongs to the nearby Gramin area. Admission process in the college is carried out as per government / university rules. Enough care is taken for specific earmarked seats for the each category are filled up. The college is playing an effective role of catalyst in the town to maintain the peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Dnyanbharti College belongs to rural background. Its activities have a very positive impact on the society's cultural and communal thoughts directly. Executive committee of the college is well balanced and representation is given to person from each category. In major extension activities local citizen participation is commendable. In the committee like Internal Complaint Committee, College Development Committee, Anti-ragging Committee, IQAC, representation is given to the people from all community.

Every year college organizes activities like Dr. Babasaheb Ambedkar Jayanti, Mahatma Gandhi Jayanti, Swami Vivekanand Jayanti, Chhatrapati Shivaji Maharaj Jayanti, Savitribai Phule Jayanti, International Women Day etc. Thus environmental awareness, social harmony, unity and values are displayed in the college campus. Our college is situated in the Gramin area, so most of the students are coming from farmer's family. During NSS camp farmers are made aware about taking proper crops from their field.

# Values, rights, duties and responsibility of citizens towards constitutional obligations:

The education system of today is imparting knowledge but somehow to imbibe the sense of responsibility and spirit of nationality among the students. Every one of us is conscious of the rights but forgotten duties and responsibilities as the citizen of the country. In order to address these issues, the college has undertaken. Various activities accordingly to sensitize the young minds of the learners and the faculties working in the college. It keeps the campus vibrant and makes the students reflects in regards to their commitment to nation and her progress and protection.

The college ensures the students participation in all the activities. The activities undertaken not only initiate but also motivate them to adopt practices that promote unity in diversity. The NSS unit in our institution is very active. It organized different activities like blood donation camp, tree plantation, traffic awareness, Swatchh Bharat Abhiyan, gender equality, awareness and development of nearby village, blood group detection camp, health check up camp etc.

Samvidhan Divas also known as National Law Day is celebrated in India o 26th November every year to commemorate the adoption of the constitution of India. Preamble of the constitution is displayed at the entrance of the college and it is clearly visible to all the entrance. The fundamental duties and rights, National Anthem, and pledge etc are clearly displayed in the campus.

Our college celebrates Samvidhan Divas on 26th November. On this day, talks of eminent persons are organized in the college on the subject like National Integrability, Gender Equality and Constitution in India etc.

File Description	Document
Upload Additional information	View Document

# 7.2 Best Practices

# 7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

**Response:** 

**Best Practice-1** 

Personality and Holistic Development of the Students Through NSS

# **Objectives:-**

- 1) To improve Personality Development and Holistic Development of the students.
- 2) To understand the community in which they work.
- 3) Understand themselves in relation to their community.
- 4) To develop capacity to meet emergencies and natural disasters.
- 5) To develop social and civil responsibility among students.
- 6) To utilize the knowledge gain in finding practical solution to individual and community

problems.

7) Activities under NSS provide a platform to the students their talents and help in nurturing

them.

# The Context:-

For holistic development of the students, it is necessary to guide them well to embark on journey to recognize and connect with the under-privileged to indentify their challenges and fulfill their needs. They are made aware of various social issues to get motivated and inspired to work for the society.

# Practice:-

In order to make the holistic development of the students the college regularly conducts the social awareness activities like organizing rallies, workshops, exchange of students and collaborative activities.

Various activities are organized for the holistic development of the students which in turn prepare them to be responsible citizens. Some of the activities are Swachh Bharat Abhiyan, Beti Bachao Beti Padhao, Digital Payment, Vittiya Saksharta Abhiyan, Run for Unity, Blood Donation Camp, Village Adoption, Tree plantation, Anti Drug Addiction and Alcohol campaign. On the occasion of national youth day, a blood donation camp and guest lecture is organized to spread Swami Vivekanand's ideas and ideals among youth. Students willingly take participation in blood donation camp.

Also the college celebrates the Shiv Jayanti every year. On this occasion a tree plantation program is taken in the college. The students and faculty members actively participate in this program. Experts are invited to deliver the lectures on Chhatrapati Shivaji Maharaj.

The college is conscious of its role in the campus cum community connections, well being of its neighborhood as well as build students attitude for service orientation and good citizenship.

# **Evidence of Success:-**

The efforts taken in NSS activities by the students have been impacted among the villagers with regard to health, hygiene, culture. The NSS unit have conducted various campus in the nearby villages to enrich and preserve the regional and tribal social values, folk culture and community spirit.

Participation and involvement of students in above mentioned activities help them in creating awareness among the students which also help them in deciding and excelling in the career of their choice. Due to blood donation camp social awareness is created in students. They are made aware of various social issues to get motivated and inspired to work for the society.

# **Best Practice-2**

# Title of the Practice :- College student's Association

# 1) Objectives:-

- 1) To improve overall personality of the students.
- 2) To conduct guest lecturers.
- 3) To organise curricular and extracurricular activities in the college.
- 4) To organize soft skill programs in the college.
- 5) To organize sport activities, Annual day in the college.

# 2) The Context:-

Many students has different type of talents like singing, dancing, composing poems, leadership activities.

But there is a need to provide open platform to such students to bring out their hidden talents. College association which is constituted and managed by the students provides such platform where students can build their personality, which is very essential I the contest of growing competition in the market.

# 3) The Practice:-

Every year at the beginning of academic session office bearers of the association are elected / selected along with a faculty advisor. Also various cells are constituted to manage different activities. Various committees like gathering committee, Sports committee, curricular and extracurricular activity committee, Guest lecture committee, soft skill programs committees are formed among students. The members of these committees organize their respective programs. This is a platform where all the students get opportunities to show their talents in divorced area and get chance to improve and acquire various skills such as presentation, anchoring of the program, stage daring, communication etc.

# 4) Evidence of Success:-

Students are actively participating in different activities like singing, dancing, composing of poems, stage daring etc their self confidence has been improved. It makes a positive improvement in students like personality development, communication skill, management skill, programming skill etc. Students learned soft skill like MS-Word, mobile repairing, spoken English, yoga and meditation. As students and faculty work together, it builds a team spirit among them.

#### 5) Problems encountered and Resources requirement:-

As the most of students are from rural and Gramin area they hesitate to take the part in activities, initially because of lack of confidence students did not participate in activities like speech. Some students even could not stand on dias before audience. Gradually self confidence among them increased and finally they started to take part in such activities. Thus motivating students for a participation is a challenge. Monitory contribution from students as well as management and devoted students is the main requirement of this practice.

File Description	Document
Best practices as hosted on the Institutional website	View Document

# 7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

**Response:** 

# **Upliftment Of The People From Gramin Area Through Quality Education**

Dnyanbharti College is started in the year 2010 and is run by Late Manikaro Govindrao Khadse Gramin Vikas Sanstha, Rohani. College is situated in Deoli town, 20 km away from Wardha. Being situated in rural area, most of the students are coming from nearby villages. One of the major problems of education in Gramin area is lack of quality teachers. College has to face Non attendance of the students in the classroom because of lack of transport means. Speaking in English is also major problems to these students, in fact they have no idea of proper sentence structure. They do not even know proper pronunciation, spelling and grammatical rules. The rural students have less confidence in their language skills. The main cause for this problem is they are not through with all grammatical knowledge and they have less vocabulary. Some students don't know the basic words in English illiteracy, poverty, inadequate earning and poor living conditions of parents force them to withdraw and also put them into various low paid jobs to contribute to the family income.

Considering the problems of students in Gramin area, college has taken initiative in uplift and upgrades the education in this area. Vision and mission of the college are

# Vision:-

Getting Quality Education and realizing full potential student will become successful in career as well as they become good human. They participate in society's well being and quality education will be a land mile for their future life. It also inspires other students to get educated like them and become successful good human.

# Mission:-

Our mission is to provide the affordable and quality education to all youth so that they become successful in all aspect.

# **Priority:-**

Dnyanbharti College, since its opening, has been working for the upliftment of the academic quality of the students from this rural area. Our priority has been in the reaching out to the backward areas of the region and counsels the students for achieving higher education, thus enabling the process of developing to society and the nation at large. Since the college is situated in the Gramin area, focus is an providing science and arts education to rural students and encouraging economically backward students to pursue higher education.

# Thrust:-

The education must contribute for the upliftment of socio-economic status and development of rural areas. Due to lack of education, social and economic development of rural areas became challenge. Education can help for specialized training decision making, creating more opportunities for employment and income generation sources. From the day of establishment of the college, we are working for the upliftment of the academic quality of the students in this region.

The college provides best opportunities to the students of nearby villages to avail education and build their careers. The institution develops action plans for the effective implementation of the curriculum. At

the beginning of the academic session, principal of the college conduct meeting with heads of the department to develop strategies for effective implementation of the curriculum. The students are given assignment and seminars. Faculty members of the college encourage them to take participation in debate competition and quiz competition etc. The teachers of various departments use ICT tools for effective teaching. Well-experienced and learned persons from other institution are invited for guest lectures so that the students get enough exposure to the current trend and the latest development in the subject, workshops and seminars are arranged for the students to get advanced knowledge of the subject. Slow learners and advanced learners are indentified by conducting class test of the subject and due care is taken of slow learners by conducting extra periods for them. College adopted mentor-mentee system, so that every teacher has assigned 40 students to nurture them. The college has taken efforts to improve the performance of students by framing significant reforms in continuous internal evaluation (CIE) at the college level. Some of the department conduct surprise test by giving them an additional 15 minutes for the preparation before test. This helps to keep the students updated and attentive throughout the season.

#### **Concluding Remarks:-**

The educational development of rural individual can empower him to reap the benefits of various government schemes. Educational programs pertaining to local needs for the development of family, community and society will definitely reduce poverty and lead to equity of income. The role of education is to trigger social change and transformation.

# **5. CONCLUSION**

# **Additional Information :**

Dnyanbharati college has been established in the year 2010, since then college has made significant improvement in teaching, research, sports and cultural activities. IQAC of the college discussed, deliberated and prepared strategic plan for significant improvement and enhancement in quality culture of the institution and made improvisations on its strength and weakness. On the initiative of IQAC, the faculty has been trained and motivated to use ICT tools in teaching, learning and evaluation process. Regular feedback on various quality parameters has been sought from the stakeholders to improve the existing structure.

# **Concluding Remarks :**

Dnyanbharati college has well framed administrative set up according to the norms of regulatory bodies like RTMNU Nagpur University, UGC and government of Maharashtra. The Governing body frames the policies of the institute which are implemented by the principal through Head of the departments. Various stake holders provide feedback on the teaching learning process and are communicated to managing society through principal. The institute follows the best practices for the benefit of students. The physical and academic infrastructure and facilities of the college are being continuously renovated, augmented and supplemented. The college has effectively implemented the quality initiatives planned and recommended by IQAC and college development committee.

# **6.ANNEXURE**

# **1.Metrics Level Deviations**

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# **2.Extended Profile Deviations**

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	Number of teaching staff / full time teachers during the last five years (Without repeat cou										
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